

Meade City Council Minutes
September 23, 2019

The council meeting was called to order in the council meeting room at 7:00 P.M. by Mayor Richard Knott. Council members present were Lance DeLissa, Armando Gonzalez, Brian Kroth and Roger Musgrove. Also present were City Administrator Dean Cordes and Janet Gleason, City Clerk. Visitors were Bobbie Allison, Lynnsi Coker, Elaine Post, Kimberly Stevens, Teresa Post, Kelli Knott, Ryan Neely, Michael Inlow, Douglas Davis, and Beatrice Rodriguez, and Kenneth Isaac.

There were 14 extensions granted.

Elaine Post, Kim Stevens, Teresa Post, Ken Isaac and Doug Davis presented comments and concerns to the council regarding the Memorandum of Understanding and the Collaborative Agreement to build a new wellness center. Concerns were expressed that the documents are vague and do not indicate how much the City is actually funding this project. Council members were reminded that they are funded with tax dollars and citizens expect fiscal responsibility from them. The Mayor will ask the City Attorney to review the documents and bring any concerns he has regarding them to the Council and the members of the Council will also review the documents.

Inlow presented the July and August police report. Mayor Knott asked if these trainings all go toward required hours and Inlow stated that they do. Council approved the following trainings:

Officer Clerk- Spanish for Law Enforcement October. 8-11
Officer Wondra- Advanced Search and Seizure October 10
Chief Inlow-NCIC training September 24
Randi Vanderpool- fall Court Clerks Conference September 26-27

Inlow has completed Motor Vehicle School and passed the exam. He is now certified to begin inspecting Commercial Motor Vehicles. There were only 2 officers at the training who were not Highway Patrol. Chief Inlow stated that he learned a lot and the training would be very beneficial. Officer Wondra will attend the training in April.

DeLissa asked about the additional expense of lights and radio to the new Tahoe since he was under the impression that the bid indicated that it would be fully operational as a police vehicle. Inlow stated that he knew that we would need to install our own radio and have it programmed, but did not realize it would not have the side lights. DeLissa then requested that large expenditures, such as a vehicle purchase, need to be presented to the council without the expectation of approval at the same meeting. Bids should be from more than one company and there should be more lead time for council to review information and ask questions so that council actually knows what they are purchasing. DeLissa also asked about the telephone expense and Inlow stated that the Police Department had switched back to Verizon because of the mobile data units. Mobile Data Units are all installed and all officers have been trained. The City Officers have less of a need for dispatch services from the Sheriff's office now that the new radios are installed and the City has their own channel. Kroth asked if that was risky but Inlow said no because the Police Department still has radios used for county dispatch.

Mayor Knott introduced the City Treasurer, Kelli Knott, to the council.

Musgrove inquired about the purchase of a computer for the Treasurer and Cordes asked council if they had any concerns regarding the computer use policy that was in the packet. Mayor would like the City Attorney to review the policy and make necessary revisions. DeLissa felt the city should have a computer available but there needs to be something in the policy regarding the responsibility of the user for protecting the information.

Musgrove motioned to approve the Appropriations Ordinance in the amount of \$544,474.55, seconded by Kroth. Motion carried with all in favor.

The August 26, 2019 minutes were approved with a correction of adding the level of the service award from the League of Municipalities.

Cordes informed the council that the City was able to purchase the Bucket Truck for the Electric Department priced at \$64,900.00 for \$45,000.00 and it has been inspected and is in use.

Mayor Knott and Cordes attended a County Commission meeting and requested assistance with the \$7000.00 cost of the AWOS wind sensor. The AWOS system is required for Life Flight landings. This is a service provided to the entire county but the City is funding it at \$100%. The county agreed to pay \$2500.00 toward the replacement of the system. Motion by DeLissa, second by Kroth to approve the replacement of the wind sensor as long as the cost is not more than \$7000.00. Motion carried with all in favor.

DeLissa made a motion, seconded by Musgrove to pay \$1200.00 toward the sidewalk improvement application that was received for improvements at the grade school. Motion carried with all in favor.

Cordes requested the 8% 3 year raise for Eric Welker. Motion by Musgrove, seconded by Brian to approve the 3-year, 8% raise for Eric Welker from \$19.56/hr to \$21.13/hr. Motion carried with all in favor.

Motion by DeLissa, seconded by Musgrove for Cordes to apply for a KDOT grant for improvements to the AWOS system and Pappy lights at the airport and pay the 10 % match of \$14,000.00 if the grant is awarded. Motion carried. Funds for this would come from the Aviation Fund.

Cordes presented bids for chat from Hannebaum trucking for \$33.5/ton and Circle K for \$41.00/ton. Motion by Musgrove, seconded by Gonzalez to award the bid to Hannebaum Trucking. Motion carried.

Cordes and Kroth attended a meeting in Topeka regarding the Safe Routes to Schools grant program. The grant program has many requirements and Kroth felt the city should begin the process of determining what is needed and creating a plan.

Council will have the City Attorney review the Hangar lease. Council agreed it would be fair to pro-rate the annual charge if someone moved out or if someone wanted to rent to the end of the year, we will pro-rate the monthly cost but it must be paid in full at the time the contract is signed.

Cordes thanked Gonzalez for his supervision of the community service program and the nice job they have done painting at the park.

Council approved for Gleason and Kramer to attend the annual CIC training in Wichita on October 23 & 24.

The city has a \$400,00.00 CD renewing on 9/27/19. Renewal rates were Fowler State Bank 12 mo. At 1.6%; Plains State Bank 12 mo. At 1.40% or 13 mo. at 2.01%; Meade State Bank 12mo at 2.21%. Motion by Kroth, seconded by Lance to renew the \$400,000.00 CD at Meade State Bank with Meade State Bank for 12 months at a rate of 2.21%. Motion carried.

Motion by DeLissa, seconded by Musgrove to write off the utility balance of \$925.57 owed on the property at 510 N. Baltimore. Motion carried.

Kroth motioned, seconded by Gonzalez to approve the Mayor's recommendation of Casie McAtee as the city representative to the Recreation Commission Board. Motion carried.

At the request of Chief Inlow DeLissa motioned to go into executive session for 5 minutes for personnel matters of non-elected personnel to meet back in this same room. Seconded by Gonzales. After executive session no action was taken.

DeLissa motioned to go into a second executive session for 5 minutes for personnel matters of non-elected personnel to meet back in this same room. Seconded by Gonzales. After executive session no action was taken.

With no further business to come before the council, Gonzalez made a motion to adjourn, seconded by Musgrove. Motion carried with all in favor.

ATTEST:

Richard Knott, Mayor

Janet Gleason, City Clerk