

Meade, Kansas
March 11, 2019

City of Meade

The council meeting was called to order in the council meeting room at 7:00 P.M. by Mayor Richard Knott. Council members present were Roger Musgrove, JD Hegwood, Bart Fischer, Brian Kroth and Lance Delissa. Also, present were City Administrator Dean Cordes, City Clerk Janet Gleason. Visitors were Bobbie Allison, Kimberly Stevens and Michael Inlow.

Kim Stevens inquired about the setting of fine schedules for traffic violations. Inlow stated fines are set by council and the state sets the court costs. She asked if repeat offenders pay more and Inlow said the state sets requirements for habitual offenders for traffic violations and the regulations for oversized vehicles. She has been doing some research and inquired what authority the local police department has for enforcing regulations and ticketing the commercial truck traffic. Inlow stated that local officers only have authority to enforce traffic violations. The Kansas Highway Patrol has the authority over regulations related to CDL violations or carrier violations. Drivers who are ticketed by local officers often pay significant additional costs for diversions so the citations will not show on their record.

Stevens then inquired if a city has a requirement for a specific amount of unencumbered funds and what are they used for. Mayor stated that they are in reserve for emergencies and Stevens asked what constitutes an emergency? Mayor stated an example would be a transformer. Stevens asked about insurance coverage for such an expense and Mayor and Cordes indicated that there are items that are not covered by insurance. Utility Poles and wires would be examples of non-covered items. Delissa indicated a water main break would be a non-covered expense. Cordes stated that the utility bond has a requirement of maintaining 10% of what was borrowed in a bond fund to be used for the final payment on the bond. Delissa mentioned there is a balance in the water improvement fund because it could cost several million dollars if it would become necessary to replace a large portion of water main within the city.

Appropriations Ordinance in the amount of \$346,391.40 was approved on motion by Musgrove, seconded by Hegwood with all in favor.

February 25, 2019 minutes were approved as written.

There were no new building permits presented for approval.

Chief Inlow presented the police report along with an itemized list of equipment costs, both with and without the addition of another vehicle), that would be incurred if the city decided to hire a new officer. These cost estimates did not include the cost of training, salary or city benefit package. Equipment cost/officer is estimated at \$7,370.00. Adding another equipped vehicle would bring the cost to \$77,600.00. Kroth questioned if the city always purchases guns for the officers and what happens if an officer resigns. Inlow stated that they do and someone who has served a lot of years and retires is allowed to keep their gun. Officers who resign or quit are to turn in their gun. Fischer asked about the budget process and Mayor indicated that process usually starts in June to determine the budget for the next year.

Inlow and Vanderpool will be attending database and report training on March 20. Inlow and the two full time officers will also be attending a KDOT training that will count toward their 40 hours training requirement. Anything law enforcement related can be used toward their required hours.

Inlow then requested the council allow him to advertising for a part-time officer to see who might be available. He said a part-time officer would not receive full-time benefits. Nothing was stated as to whether there would be additional costs for training and equipment. He stated that Officer Borger and Officer Mather do a great job for the department but sometimes they are not able to provide coverage when needed. Inlow said sometimes there are officers who are trained and looking for occasional work outside of their regular employment. Council agreed that Michael could put out an advertisement to see if there were any interested applicants.

Cordes has talked with the company that repaired the stoplight and to add a crosswalk button would require additional conduit and wiring. This would require cutting the concrete and would be an expensive addition. Cordes is in the process of getting quotes for this. The streetlights will need to be rewired at some point and that would be the best time to make improvements to the stoplight. Cordes is attempting to contact the KS Department of Transportation regarding the possibility of funding these

enhancements since it was the KDOT that installed the original stoplight. The stoplight wiring is at least 25 years old and brittle which makes repairs difficult and expensive.

Kroth noted that the handrails are up and look nice.

Kroth asked if there had been any response to the letter sent regarding the property at 122 N. Springlake. He has not received a response yet.

Cordes is still waiting on the meter that was ordered for water well #6.

Carrie Nelson, KCAMP representative, will be attending the next City Council meeting to bring the quote and Janice Wiens will be bringing a quote from EMC insurance. Delissa requested Cordes inquire with KCAMP regarding sewer insurance. Cordes indicated to Council that the current policy expires March 31.

Cordes distributed a water report to the council.

Motion by Delissa seconded by Musgrove to purchase the property located at 510 N. Baltimore for the amount of \$4000.00. \$2554.52 to the owner and \$1445.48 to the County for taxes owed. Motion carried.

Motion by Fischer, second by Hegwood to donate a summer family pool passes to Meade PTO family fun night. Motion carried all in favor. Motion by Musgrove, second by Delissa for a donation in the amount of \$75.00 for OK Kids Day at the lake. Motion carried with all in favor.

Council agreed to transfer Doug Benear from the electrical department to the Street and Alley department. The rate of pay will be \$20.61/hr.

Council asked Cordes how things are going since some departments have had employees retire or leave and they were not replaced. Cordes indicated that it is going pretty well and employees have been willing to assist other departments at needed.

Trees have not been purchased yet. Kim Stevens offered that she would be willing to bring trees from New Mexico at wholesale and in varieties that will adapt well to the environment. Cordes requested she take a look at the park and make suggestions.

Kroth reported that S&S Rock Crushing has begun working on crushing the concrete and it will be available for city use soon. Cordes will consult with the City Attorney regarding if there would be a need for signage for that area.

Mayor reported on the Department Head meeting that was held and felt it went well and would like to continue with these. Gleason did consult with Hay and Rice regarding the role and duties of the City Treasurer.

With no further business to come before the council Musgrove made a motion to adjourn, seconded by Hegwood. Motion carried with all in favor.

ATTEST:

Richard Knott, Mayor

Janet Gleason, City Clerk