

City Council Minutes
November 22, 2021

The meeting was called to order in the Council meeting room at 7:00 p.m. by Mayor Hegwood. Present were Lance DeLissa, Mitch Brenner, Roberto Holguin, Brian Kroth and George Lucas. Also, present were City Administrator Dean Cordes and City Clerk Janet Gleason. Visitors were Tom Kuhns, Bobbie Allison, and Mike Gillen.

There was no public comment.

Minutes of the November 8 meeting were approved as written.

Motion by DeLissa, second by Brenner to approve Building Permits #21026 and #21027. Motion carried with all in favor. Permit #21028 was not approved by the Planning Commission.

Cordes reviewed a letter from Carrothers regarding the possible needed repairs at the pool. They are estimated at about half the cost of a new pool, but Cordes felt that the repairs might be less than they are estimating. Carrothers provided photos and costs of pools they have constructed in the area. Paddock Pools will be coming next week to look at the pool again.

Cordes reported that the KDOT traffic impact study and entrance permit for the 300 block of West Carthage had been completed and submitted to the state.

DeLissa asked about the revitalization program. Attorney Kuhns stated it was still progressing and he would like to finish it by mid-December. Cordes has had three recent inquiries regarding the program.

DeLissa asked for an update on the power plant. Cordes stated that testing on the catalytic converters went well, and he is waiting on the paperwork. It may be January or later before the small generator is repaired due to supply shortages.

Gleason distributed the County Clerk's report of election results.

Six utility extension have been granted for November. Five customers are waiting on applications for KERA utility assistance to be processed.

Motion by Brenner, second by Kroth to send 18 utility accounts in the amount of \$4,903.41 to collection.

Gleason presented rates for a renewing \$300,000.00 Certificate of Deposit. Fowler State Bank 6 mo. @ .25% APY, 12 mo. @ .30% APY. Meade State Bank 6 mo. @ .45% APY, 12 mo. .55% APY. Plains State Bank 6 mo. @ .10% APY, 12 mo. @ .16% APY. Motion by DeLissa, second by Kroth to leave the CD in the amount of \$300,000.00 with Meade State Bank for 12 months at .55% APY. Motion carried with all in favor.

Renewals for CMB licenses were presented to the council. Motion by Brenner, second by Kroth to renew on-premises license for Pizza Hut. Holguin-yes, DeLissa-yes, Lucas-yes, Kroth-yes, Brenner-yes. Motion carried with all in favor. Motion by Brenner, second by Kroth to renew off-premises license for Love's. Holguin-yes, DeLissa-yes, Lucas-yes, Kroth-yes, Brenner-yes. Motion carried with all in favor. Motion by Brenner, second by Kroth to renew off-premise license for Meade Thriftway. Holguin-yes, DeLissa-yes, Lucas-yes, Kroth-yes, Brenner-yes. Motion carried with all in favor.

Motion by DeLissa, second by Lucas to move the funds from the Police Donation Fund to the general fund and close the account. Motion carried with all in favor.

Consensus of Council to ask Technology for All to list the unused cell phones on E-Bay and credit the sales on the next invoice for services.

Motion by Kroth, second by Lucas to grant all full-time employees a \$150.00 Christmas Bonus. Motion carried with all in favor.

Mayor Hegwood stated that the council would meet for the regularly scheduled meeting on December 13 at 7:00pm but will not meet on December 27.

DeLissa asked if Randi had relocated to the Clerk's office and the status of the building. He mentioned that council had discussed renting the space. Taylor, Technology for All, was on site last week and wants to update Randi's computer before he moves everything. Randi has been shown the available space at the city building and Boese and Gleason are willing to assist in moving items from the Police Department. DeLissa asked if the monitors for the security cameras could be set up at the City

Building. Cordes stated it would take some work, but it could be done. Kuhns agreed that Randi would be able to continue digitizing documents at the city office. The county is also digitizing records and as space becomes available it might be possible to move City records and evidence to County storage. Gleason asked how much/type of space and security is needed for the documents at the Police Department. Kuhns is trying to go through the evidence and determine what needs to be retained. DeLissa suggested Gleason be given a “tour” of the Police Department to determine what space is needed and if the areas that have been cleared in city storage and the clerk’s office vault are adequate.

Motion by DeLissa, second by Kroth to enter into executive session for consultation for attorney client communications for 5 minutes. Motion carried with all in favor. After executive session, no action was taken.

Motion by Brenner, second by DeLissa to enter into executive session for personnel matters on non-elected personnel for 10 minutes. Motion carried with all in favor. After executive session, no action was taken.

Motion by Kroth, second by Holguin to adjourn. Motion carried with all in favor.

ATTEST:

J.D. Hegwood, Mayor

Janet Gleason, Clerk